## **Installing CurinosConnect as an Office Administrator**

Curinos Connect can be installed to appear in the ADMIN MANAGED section of the Office Add-ins modal (and does *not* require the Store to be activated for users)

## **Before you Begin**

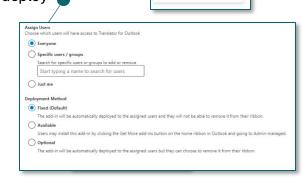
Permissions Required: Global Administrator or Exchange Administrator

See Determine if centralized deployment of add-ins works for your organization.

For general app deployment information visit <u>Deploy & publish Office Add-ins | Microsoft Learn</u>

## **Activation Steps**

- 1. In the admin center (<a href="http://admin.office.com">http://admin.office.com</a>), go to Settings > Integrated apps
- 2. Select the Add-ins link near the top of the Integrated apps page
- 3. Select **Get apps** in the *Deployed Apps* section
- 4. Seach for CurinosConnect and select "Get it now" and confirm any prompts necessary
- 5. Specify the users requiring access and select "deploy"
- A green tick appears when the add-in is deployed. Follow the on-screen instructions to test. Note: Users may need to relaunch Excel and/or wait up to 72 hours for the Addin to appear.
- 7. When finished, select **Next**. You can always select **Edit Users** to deploy to more users.



CurinosConnect

Get it now

Excel

Once enabled, Curinos Connect will appear for users in the 'ADMIN MANAGED' section of the Office-Add-ins modal, accessed from the **Home** ribbon, **Add-ins** button ("+ More Add-ins" for first time activation by users)



Reach out to ccsupport@curinos.com for assistance.

